

Advertisement

A) Advertisement for the post of DCPO

1) Name of the Post : District Child Protection Officer:

2) Job Description :

- Coordinate and supervise implementation of the ICPS and all other CP activities at district level including monitoring and supervision of all institutions/agencies/projects/programmes/NGOs and shall report to MSCPS at the State level.
- For coordinating non-institutional care programme at district level, he/she shall report to SARA at the State level.
- Coordinate development of Annual District CP Plan, resource directory of child related services and child tracking system at district level.
- Coordinate & networking with all line departments/officers including: District Magistrate, District Judge, Superintendent of Police, Child Development Project Officer (CDPO), Labour Officer, Education Officer, Chief Medical Officer (CMO), Municipal Authorities and Members of Zila Parishad and other local bodies.
- Coordinate with the Voluntary Organizations, Hospitals/Nursing Homes, Child Welfare Committee, Juvenile Justice Board, CHILDLINE and other authorities at district levels who have direct or indirect impact on child protection programmes/services at district level.
- Head the Home Management Committee of every institution in the district and recommend suitable institutions for release of grants from the SCPS.

Conduct a monthly review meeting with all stakeholders including representatives of community and local bodies as well as media at the district level.

3) Qualification & Experience :

- A Post graduate preferably in Social Work or Masters Degree in Rural Development/Human Rights/Social Sciences or related disciplines from any recognized university. * At least Four years experience of working in development sector including one year at management level especially in issues related to children.
- Should be a self starter with thorough knowledge of the legal framework for child protection.

4) Desired Competencies :

- Excellent oral and written communications skills in English and Marathi.
- Having excellent planning, coordination and public relation skills
- Demonstrable managerial skills, strong analytical ability and good writing skills.
- Having excellent problem solving and leadership and team work skills
- Knowledge of working with government departments.
- Ability to work on MSOffice with ease.
- Ability to consistently meet reporting deadlines
- Ability to travel up to 50 % of time essential.

5) Salary p. m. (consolidated) : Rs.19000

6) No. of Posts : 19 (for District Child Protection Unit of Ahmednagar, Akola, Beed, Bhandara, Chandrapur, Dhule, Gondia, Hingoli, Jalgaon, Jalna, Latur, Nanded, Nashik, Nandurbar, Osmanabad, Parbhani, Raigarh, Sindhudurg, Solapur)

Note : (All appointments to be made on contractual basis for three years, subject to Annual Performance Review, stationed at Pune)

- **Email ID for sending applications:**
 - mscpsjob@gmail.com
- **Last Date for apply: 26-09-2014**

B) Advertisement for the Post of Accountant at DCPU.

1) Name of the Post : Accountant

2) Job Description :

- i. Financial planning, monitoring and reporting.
- ii. Ensure timely reporting of monthly financial progress as per the approved budget lines.
- iii. Ensure timely request for funds.
- iv. Maintenance and management of filing system

3) Qualification & Experience : B. Com, with knowledge in Computer Operation, **Experience:** at least 3 years in Accounting Work.

4) Desired Competencies :

Ability to work on MS-Office with ease.

- * Ability to consistently meet reporting deadlines.
- * Ability to travel extensively to different parts of the district.
- * Ability to travel up to 50 % of time essential.

5) Salary p. m.(consolidated) : Rs. 8000

6) No. of Posts : 24 (for the District Child Protection Unit of Beed, Bhandara, Buldhana, Dhule, Gadchiroli, Gondia, Hingoli, Jalgaon, Kolhapur, Latur, Mumbai Suburban, Nanded, Nandurbar, Pune, Raigarh, Ratnagiri, Sangali, Solapur, Satara, Sindhudurg, Thane, Wardha, Washim, Yavatmal,)

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