

**Commissioner of Women and Child
Development**
28, Queens Garden, Maharashtra State, Pune

**REQUEST FOR PROPOSAL (RFP)
FOR
Supply of Ready to Cook Food Mix, namely**

**Energy Dense Micronutrient Fortified Extruded Blended Sukhadi
Energy Dense Micronutrient Fortified Extruded Blended Sheera
Energy Dense Micronutrient Fortified Extruded Blended Upma**

Up to Anganwadi Centers

**As
Supplementary Nutrition**

**To
Adolescent Girls
under Rajiv Gandhi Empowerment of Adolescent Girls Scheme
(SABLA)**

**Proposal processing fee: Rs. 10000/- (Non-Refundable) a Demand Draft
issued by any Nationalized Bank, in favour of 'Accounts Officer,
Commissionerate, Women & Child Development, Pune',**

Commissioner of Women and Child Development
28, Queens Garden, Maharashtra State, Pune

Request for Proposal (RFP)

Request for Proposals are invited online for supply of Ready to Cook Food Mix, namely Energy Dense Micronutrient Fortified Extruded Blended Sukhadi, Energy Dense Micronutrient Fortified Extruded Blended Sheera, Energy Dense Micronutrient Fortified Extruded Blended Upma up to Anganwadi Centers as supplementary nutrition to adolescent girls under Rajiv Gandhi Empowerment of Adolescent Girls Scheme (SABLA)

Interested proposers may download detailed RFP notice and RFP document from website <http://wcd.maharashtra.etenders.in>

The RFP is to be submitted online only through e-tender process.

Date of duration of RFP downloading and submission:

1. Period for Downloading Blank RFP & Uploading Bid (RFP) :- Dt. 20/5/2014 (10.00 AM) To Dt. 9/6/2014 (1.00 PM)
2. Last date to upload the tender Form (RFP) :- Dt. 12/6/2014 (2.30 PM)
3. Tender Closing :- Dt. 12/6/2014 (2.31 PM to 5.30 PM)
4. Decryption & Re-Encryption of Bid (Confirmation) :- Dt. 12/6/2014 (5.31 PM) to Dt. 16/6/2014 (11.00 AM)
5. Opening Date Of Request For Proposal (Technical & Price Bid) :- Dt. 16/6/2014 (11.01 AM to Dt. 21/6/2014 (6.00 PM)
(Or Possible & Feasible working day for Commissioner)

If any problem with Online tenders please contact on the following details below.

Sify Technotigies Ltd. Nextenders (India) Pvt. Ltd. On 020-25315555/ 25315556 (Pune) OR E-mail – support.gom@nextenders.com

Commissioner of Women and Child Development
28, Queens Garden, Maharashtra State, Pune

REQUEST FOR PROPOSAL (RFP)

The Commissioner of Women & Child Development, 28, Queens Garden, Pune 1, Maharashtra intends to procure from competent and eligible original manufacturers, experienced in manufacturing and processing of extruded micronutrient fortified blended food, Extruded Fortified Blended Sukhadi, Extruded Fortified Blended Sheera and Extruded Fortified Blended Upma, who are observing operational guidelines for food safety and hygiene, issued by Government of India vide its letter dated 24.12.2013, for a period of **3 Years** from the date of agreement, as per the requirement of ICDS scheme in the state of Maharashtra.

The major scope of work covers transportation of Wheat from FCI Godown/ any other locations, as per the direction of commissioner, to Production Unit, procurement of other raw materials, processing, fortification with multiple micronutrients and transportation of the Ready to Cook Food and delivery at Anganwadi centers.

SECTION – 1
INFORMATION TO PROPOSER
INFORMATION TO PROPOSER FOR SUPPLY OF
Extruded Fortified Blended Sukhadi, Extruded Fortified Blended Sheera,
Extruded Fortified Blended Upma.

A. INFORMATION TO PROPOSER

Commissioner of Women and Child Development, 28, Queens Garden, Pune 1, Maharashtra invites Proposals for manufacturing / processing of **Extruded Fortified Blended Sukhadi, Extruded Fortified Blended Sheera, Extruded Fortified Blended Upma** per month, in powder / granular form for 3 years from the date of contract as per the requirement of SABLA Scheme as detailed in the Schedule of Requirement contained hereunder.

Schedule of Requirement

Sr. No.	Districts	Description of Goods with Quantity in Metric Tone (Annual)			
		Extruded Fortified Blended Sukhadi	Extruded Fortified Blended Sheera	Extruded Fortified Blended Upma	Total
1	Beed	1038 (M.Ton)	923 (M. Ton)	923 (M. Ton)	2884 (M. Ton)
2	Nanded	1482 (M. Ton)	1318 (M. Ton)	1318 (M. Ton)	4118 (M. Ton)
3	Mumbai	1429 (M. Ton)	1270 (M. Ton)	1270 (M. Ton)	3969 (M. Ton)
4	Nasik	1936 (M. Ton)	1720 (M. Ton)	1720 (M. Ton)	5376 (M. Ton)
5	Gadchiroli	642 (M. Ton)	570(M. Ton)	570 (M. Ton)	1782 (M. Ton)
6	Buldhana	1030 (M. Ton)	916 (M. Ton)	916 (M. Ton)	2862 (M. Ton)
7	Kolhapur	1109 (M. Ton)	986 (M. Ton)	986 (M. Ton)	3081 (M. Ton)
8	Satara	1190 (M. Ton)	1057 (M. Ton)	1057 (M. Ton)	3304 (M. Ton)
9	Amarvati	918 (M. Ton)	816 (M. Ton)	816 (M. Ton)	2550 (M. Ton)
10	Nagpur	1041 (M. Ton)	925 (M. Ton)	925 (M. Ton)	2891 (M. Ton)
11	Gondia	675 (M. Ton)	600 (M. Ton)	600 (M. Ton)	1875 (M. Ton)
	Total				34692 M.Ton

B. Proposal Procedure :

The interested original manufactures shall have to submit Proposal as under:

- 1) The interested proposer have to quote for all districts as mentioned hereinabove on their production and financial capacity to manufacture and supply the product and meet with the delivery requirement.
- 2) This is a single stage online proposal process i.e. the interested proposer shall have to submit online Technical bid.
- 3) The interested proposers shall have to submit online Proposal through e-tendering process along with all requisite documents as envisaged in this RFP. Proposal containing all information and supporting documents shall only be considered.
- 4) The Proposer must submit Proposal processing fee, earnest money (EMD), sample analysis charges of product, sample of product and samples of packing material in physical form before last date and time of online submission bid. The proposer is required to present himself/authorized representative along with power of attorney with all the original documents and attested/certified photo copy of documents, submitted online, at the time of opening of online Technical bid.
- 5) The Commissioner, Women and Child Development reserves an absolute right and authority to award one or more Districts to a single proposer, who emerges as a significantly Responsive Evaluated Proposer, taking cognizance of their technical, financial and production capacities. Award of one or more Districts shall be at the discretion of the Commissioner. If the coverage of the scheme is enhanced and other districts are required to be benefited under this scheme, the Commissioner may require from the proposer to supply supplementary nutrition food, keeping in consideration of its manufacturing capacity, in those districts as well and proposer will have to comply with the directions of the Commissioner.
- 6) The Participating Proposer shall provide a valid documentary evidence, to establish that it is a legal entity and competent to enter into a contract. The proposer may be Proprietor, Partnership firm, Co-operative Society, Company registered under Companies Act or any other legal entity. The proposer will require to submit documents to establish its legal entity. This may be in the form of Partnership deed, Co-operative Society registration certificate and Byelaws, Certificate of incorporation issued by Registrar of Companies, Audited Balance Sheet, Registration as a Manufacturer under the Factories Act with Competent Authority, as may be admissible under the Law. Non submission of such evidence will make the Proposal "Non Responsive".

7) EMD:

Sr. No.	Estimated Quantity	EMD @ 3% of the estimated cost through a Bank Guarantee issued by any Nationalized Bank, in favour of 'Commissioner, Women & Child Development, Maharashtra State, Pune', valid for at least 180 days from the date of Request for proposal (RFP) Publication. [Rs. In Lakhs]
1	34692 M. Ton	350 Lakhs

SECTION – II

INSTRUCTIONS TO PROPOSERS

Instruction to Proposers for Request for proposal (RFP):

1. Nature and Scope of Proposal:

1.1 The nature and scope of proposal for selection and award of multi item contract is as specified hereunder:

1.1.1 The RGSEAG - SABLA Scheme is being implemented by the Department of Women and Child Development, Government of Maharashtra (hereinafter referred to as the "Government"). It is an important and prestigious welfare scheme for the benefit Adolescent Girls (11 – 18 years). Besides other services, the scheme provides Supplementary Nutrition in the form of Extruded Fortified Blended Food to these beneficiaries. For this purpose, Extruded Fortified Blended Food of various recipes with essential micronutrients is to be provided to Adolescent Girls as Take Home Ration through Anganwadi Centers as per the guidelines of the Government of India to address malnutrition in the State.

1.1.2 Accordingly, proposals are being invited from competent and eligible original manufacturers experienced in manufacturing of Micronutrient Fortified Blended Food by extrusion technology as per the guidelines issued by the Government of India by following the various food safety and quality aspects prescribed therein and who are having the requisite infrastructure, plant & machinery and technical expertise in this regard.

1.1.3 The Manufacturer (s) shall manufacture / produce EFB Sukhadi, EFB Sheera and EFB Upma as per the formulation and specifications prescribed hereinafter and shall deliver the same at various Anganwadi Centers at village level in the State.

1.1.4 The major scope of work covers the following activities:

- Lifting and transportation of wheat from designated depots of FCI godowns
- unloading of wheat at manufacturing unit
- procurement of raw materials other than Wheat like Toasted Soya, Bengal Gram (whole chana), Sugar, Jaggery, Edible Oil and Micronutrients,
- Hygienic storage of wheat, other raw material, micronutrients, packing materials,
- cleaning and grinding of raw materials,
- mixing of grinded raw materials as per specification of the EFBF
- extrusion of the mixture,
- adding Sugar or Jaggery as per specifications
- fortification with required micronutrients,
- finally preparation of various product as per the technical Specifications

- testing of quality as per specifications
- packing of the final product as per packing specifications,
- storage of final product at manufacturing unit in Hygienic condition,
- loading of final product ,
- transportation of final product up to the ICDS anganwadi centers of the respective district,
- putting banners on vehicles during transportation of final product
- Finalization of transportation plan in consultation with District Programme Officer in advance.

2. Clarification in respect of proposal documents:

A prospective Proposer requiring any clarification of the Proposal Documents shall contact the Purchaser in writing at the Purchaser's address **specified in the RFP**. The Purchaser will respond in writing to any request for clarification, provided that such request is received no later than fifteen (15) days prior to the deadline for submission of proposal. The Purchaser shall forward copies of its response to all those who have acquired the Proposal Documents directly from it, including a description of the inquiry but without identifying its source. Should the Purchaser deem it necessary to amend the Proposal Documents as a result of a clarification, it shall do so following the procedure under RFP.

3. Amendment in Proposal documents:

- a. At any time prior to the deadline for submission of proposals, the Commissioner may amend the Proposal Documents by issuing addendum.
- b. Any addendum issued shall be part of the Proposal Documents and shall be communicated in writing to all who have obtained the Proposal Documents directly from the Purchaser.

4. Document Comprising the Proposal:

Following documents shall comprise the proposal and shall be submitted by each proposer along with the proposal as mandatory documents. The proposers who fail to submit these documents shall be treated as "Non Responsive" and shall not be considered for further evaluation.

- a. The **original proposal document** duly signed and stamped on each page as an acceptance of terms and conditions of the request for proposal (RFP);
- b. The detail/ documents proving and establishing the eligibility criteria as mentioned in this request for proposal (RFP) document. Necessary records for proof should also be submitted;
- c. Earnest Money Deposit (**EMD**);
- d. Proposer is required to submit self certified copy of legal documents like partnership deed in case of a partnership firm, bye laws in case of a Co-operative Society, Memorandum & Articles of Association in case of a registered company etc;
- e. Duly notarized **Power of Attorney / Letter of Authorization** in favour of the signatory of the proposal document;

- f. A certificate issued by appropriate Government authority or chartered engineer indicating installed **manufacturing capacity** per day of all units mentioned in the request for proposal (RFP);
- g. **MACHINERY PERFORMANCE CERTIFICATE:** Proposer must furnish a list of machineries installed in his premises and a latest certificate from a Chartered Engineer registered with the Institution of Engineers (India), stating that the machineries are sufficient to meet the production requirement of various Ready to Cook Food Mixes under this request for proposal (RFP) and also stating that the machineries can effectively perform for a further period of 5 years. The certificate shall also clearly indicate the installed capacity of such machinery;
- h. Self certificate showing uncommitted manufacturing capacity earmarked for **this** work in Maharashtra of the total installed **manufacturing capacity** of all units mentioned in the request for proposal (RFP);
- i. The Proposer should have In house **Quality Control** facilities, its own quality control laboratory equipped with appropriate laboratory facilities/ infrastructure for testing the parameters prescribed in Food Safety and Standard Act and as per the specifications given in the request for proposal (RFP) regarding the Nutrient contents, Moisture content, Microbiological & Chemical contamination, Physical conditions e.g. dryness, softness, consistency, Micronutrient contents. Proposer must submit list of equipments, list of technically qualified personnel engaged in quality control etc.;
- j. Copies of the **Balance Sheets/Profit & Loss Accounts** for the period as required in the eligibility criteria duly certified by a chartered accountant;
- k. An affidavit in prescribed format to the effect that the proposer including its group/holding company or its promoter company/promoter concern has never been foreclosed/ debarred/ disqualified/suspended/foreclosed/forfeited EMD /security Deposit /discontinued for supply/had no any adverse performance of agreement due to violation of the terms of agreement by any Government/UT/Government Department/ Government agency /Government undertaking/co-operative federation shall be submitted along with the proposal. The proposal of such proposer, who have any of above misconduct, shall not be considered for evaluation.
- l. The proposer must have minimum experience of 1/3rd (one third) of the total quantity of required quantity as per this request for proposal (RFP) for manufacturing and supplying extruded micronutrient fortified blended food manufactured by extrusion technology, up to Anganwadi Centers, in each year of last three financial years. The proposer has to provide all the three products to respective district and therefore the sum of quantity of all three products will be considered for evaluating experience of respective proposer. The proposer is required to submit following documents/certificates in respect of manufacturing and all the supplies of extruded micronutrient fortified blended food made during last three financial years to substantiate its claim in respect of experience:-

- i. The copy of agreement signed with the respective government department in respect of manufacturing and supplying of extruded micronutrient fortified blended food by extrusion technology.
 - ii. Certified copy of work order executed by the proposer in respect of supply of extruded micronutrient fortified blended food during last three years.
 - iii. Certificate of having satisfactorily completed the contract for manufacturing and supplying of extruded micronutrient fortified blended food in last three years by an officer not below the rank of Deputy Secretary of that respective State/UT.
 - iv. Information of experience for last three financial years in prescribed format attached as Annexure-A.
- m. **Shelf life Certificate:** Proposer has to submit a self certificate of, showing that all the Ready to Cook Food Mixes shall have a minimum shelf life of 120 days from the date of manufacture under normal conditions;
- n. **Affidavit** to declare that proposer has all facilities to accomplish the task prescribed in the request for proposal (RFP) as per the terms & condition of the request for proposal (RFP);
- o. The proposer shall submit four (4) samples of 1 Kg each in the specified packing for each of the item being demanded. Samples can be submitted till the last date and time of request for proposal (RFP) submission only during office hours from 10:00 Hrs to 17:00 Hrs. The Commissioner will get the samples tested. If samples of any proposer are not found as per the standards specified, the proposal of such proposer will out rightly be rejected.
- p. The proposer shall submit samples of packing material. The material to be free from microbiological and chemical contamination and fit for packaging of food articles;
- q. **Blue print/drawing of the approved plant by Food and Drug Authority** from where the Ready to Cook Food Mixes will be produced and supplied by the proposer. The design/detail should cover locations and capacity (in MT) of silos, covered storage areas with capacity in MT, open storage areas with capacity in MT, process divisions like extrusion, cleaning, grinding etc.,
- r. Proposer shall also submit Notarized copies of the following registration/licenses: -
- (i) DIC / SIA Registration – A registration certificate issued by the District Industries Center for micro or small scale industrial unit / medium or large scale category of the unit,
 - (ii) VAT Registration/ CST Registration Certificate,
 - (iii) Factory Act License,
 - (iv) A valid license under Prevention of Food Adulteration Act, 1954 / FSSA, 2006,
 - (v) PAN Card,
 - (vi) ISO 22000:2005/ ISO 9001:2008/ISO 14001:2004/ISO 18001:99 /HACCP certification (any one) for producer/manufacturer / processor,

- (vii) Product Permission for manufacturing the premixes from Food Safety and Standard Authority of India. In case if such product permission is not available at the time of submission of proposals. It is responsibility of manufacturer to submit the proposals for same at appropriate authority before the work order gets awarded.
- (viii) Excise Registration Certificate, if applicable,
- s. Notarized Affidavit on non judicial stamp of Rs. 100/- must be submitted by the proposers declaring that:
 - (i) The proposer has neither made any misleading or false information in the forms, statement or documents submitted in proof of the fulfillment of minimum qualifying criteria nor withheld any information/detail which may be material for award/performance of the contract.
 - (ii) The proposer had no past record of adverse performance such as abandoning, termination, suspension, foreclosure of the agreement, discontinuance of supply, forfeiture of Earnest Money/Security Deposit.
 - (iii) The proposer has never been deregistered or debarred or blacklisted or disqualified for manufacturing and supply of goods or had never been terminated before the expiry of stipulated term for being involved in any fraudulent practices or malpractices or for non performance of contract with any State Government/UT/Central Government/Civil Supply Corporation/Co-operative Federation/Government Organization/Public Sector Undertaking, etc.
 - (iv) Earnest Money/Security Deposit of the proposer has never been forfeited for non supply of the ordered quantity and/or for non performance of the contract by any State Government/UT/Central Government/Civil Supply Corporation/Co-operative Federation/Government Organization/ Government/Public Sector Undertaking etc.
 - (v) The proposer including its group/holding company or its promoter company/promoter concern has never been foreclosed/ debarred/disqualified/ suspended/foreclosed /forfeited EMD/security Deposit/discontinued for supply/**had no any adverse performance of agreement** due to violation of the terms of agreement by any Government/UT/Government Department/ Government agency /Government undertaking/co-operative federation /Public Sector Undertaking etc.
 - (vi) The proposer is not insolvent and/or a sick unit or a unit referred to Board for Industrial and Financial Reconstruction (BIFR).
 - (vii) The proposer has never been convicted under the erstwhile Prevention of Food Adulteration Act 1955 and the Food Safety and Standards Act 2006 and Rules and Regulations made there under.

The Proposal as mentioned above together with Company's / Firm's details or details of any other legal entity shall be submitted.

The Earnest Money Deposit (EMD) as per the request for proposal (RFP) condition with the tender document fees and sample testing fee Rs.25000/- should be submitted in the sealed cover up to the time and date of the online submission of the proposal at Commissioner of Women and Child Development Pune.

Liable to reject

In addition to compliance of above minimum qualifying criteria, the proposal(s) shall be liable to be rejected if it is established that:

- a) The proposer has made any misleading or false representation in the forms, statements or documents, submitted for the proof of the fulfillment or qualifying criteria as above or has withheld any information/detail which may be material for award/performance of the contract.
- b) The proposer has any past record of adverse performance such as abandoning / termination / foreclosure / suspension of the agreement.
- c) The proposer has not submitted all the supporting documents or has not furnished the relevant details as per the prescribed format.
- d) The proposer has ever been de-registered or debarred or blacklisted or disqualified for manufacturing and supply of goods or had ever been terminated before the expiry of stipulated term for being involved in any fraudulent practices or malpractices or for non performance of contract with any State Government/UT/Central Government/Civil Supply Corporation / Co-operative Federation / Government Organization / Public Sector Undertaking, etc.
- e) Earnest Money/Security Deposit of the proposer has ever been forfeited for non delivery of the ordered quantity and/or for non performance of the contract in any other manner by any State Government / UT/Central Government / Civil Supply Corporation / Co-operative Federation / Government Organization / Government / Public Sector Undertaking etc.
- f) The group/holding company or promoter company/promoter concern of the proposer has ever been foreclosed/debarred/disqualified/ suspended/foreclosed/forfeited EMD /security Deposit/discontinued for supply/**had any adverse performance of agreement** due to violation of the terms of agreement by any Government/UT/Government Department/ Government agency /Government undertaking/co-operative federation/Public Sector Undertaking etc.
- g) The proposal not accompanying the legible copies of the relevant documents mentioned above.

5. Eligibility of Proposer:

- a. A proposer can be an Individual / sole proprietary or partnership firm / Private or Public Limited Company / Co-operative society / Co-operative Federation / Public Undertaking/ Women Self Help Group/Bachat Ghats/Mahila Mandal/Mahila Sanstha/Village Communities or any other legal entity who are original manufacturer or producer of Extruded Fortified Blended Food by extrusion technology.
- b. Contractors, traders, middleman, distributors, dealers, non-trading companies, agents and any other individual and/or legal entity who are not original manufacturer or producer are strictly prohibited from submitting the proposal. Even if they submit proposal, their proposal will be out rightly rejected.
- c. The proposer should have functional and operative manufacturing unit well equipped with appropriate infrastructure and should also have due technical expertise to manufacture or produce the Ready to Cook Food Mixes as per the Product Specifications clause of this Request for proposal (RFP) document. The unit should be operative at least for **last three financial years and** should be in a condition to effectively perform for a further period of five years.
- d. The proposer should have a proven track record of supplying the Extruded Micronutrient Fortified Blended Food manufactured by extrusion technology under **various Government Schemes anywhere in India for last 3 (three) years**. In support of this, Copies of audited balance sheet and profit & loss account of last three financial years should also be enclosed. The above mentioned turnover and its derivation must be certified by a Chartered Accountant on his letter head with his Membership Number of the Institute of Chartered Accountants of India along with certified copies of Agreements, Purchase Orders against the supply, certified copies of quarterly VAT returns and other supporting documents and it should be substantiated with the help of a Performance Certificate to this effect issued by an officer not below the rank of Deputy Secretary of that respective State/Union Territory.
- e. The proposer should be experienced manufacturer of the Extruded Fortified Blended Food and not traders (factory license and other proofs are required to be submitted) with **minimum 3 (three) years** of experience in manufacturing of Extruded Fortified Blended Food. Copies of work order and other proof are to be enclosed with the proposal.
- f. The proposer should possess the required manufacturing capability to manufacture the required product as specified in this RFP. A proof to this effect issued by the appropriate authority (preferably Govt.) should be enclosed with the proposal.
- g. Proposer is required to submit certified copy of the Central & State sales tax / VAT registration certificates, relevant PAN cards, partnership deed in case of partnership firm, constitution / Memorandum & Article of Association in case of Registered Company, Registration certificate &

byelaws in case of co-operative societies or like documents as the case may be.

- h. In case of offers from proposers having manufacturing facilities at multiple locations, **the proposers are required to indicate the manufacturing capacity and location of each manufacturing unit and specifically mention the unit from where supplies shall be made in the State of Maharashtra under this request for proposal (RFP)** . The proposer must have minimum experience of 1/3rd (one third) of the total quantity of required quantity as per this request for proposal (RFP) for manufacturing and supplying extruded micronutrient fortified blended food manufactured by extrusion technology, up to Anganwadi Centers, in each year of last three financial years. The proposer has to provide all the three product and therefore the sum of quantity of all three products will be considered for evaluating experience of respective proposer. Also the factory designated for the manufacturing must have all the valid licenses and certificates in its own name. After work order is placed to the proposer, normally proposer will not be allowed to reduce the production capacity by sale of a plant. In case of special circumstances, if proposer wants to reduce the production capacity by sale of an existing plant, proposer may be permitted to do so, only after carrying out necessary exercise by the Commissioner or a authorized personnel designated by him in the interest of the scheme – i.e. review of continuity of the Ready to Cook Food Mixes supply to the contract area, alternative available nearby manufacturing facilities, transport cost etc. The permission in such case is solely at the discretion of the Commissioner. Reduction or discontinuation of manufacturing facilities by the proposer without prior permission will be construed as breach of contract which will entail consequences of termination of contract and forfeiture of security deposit.
- i. An affidavit to the effect that the proposer including its group/holding company or its promoter company/promoter concern has never been foreclosed/ debarred / disqualified / suspended / foreclosed/forfeited EMD / security Deposit/discontinued for supply / **had no any adverse performance of agreement** due to violation of the terms of agreement by any Government / UT / Government Department / Government agency / Government undertaking/co-operative federation shall be submitted along with the proposal.. The proposal of such proposer shall not be considered for evaluation.
- j. The proposer should be able to satisfy the Commissioner of its capability of supplying the Ready to Cook Food Mixes and required quantity of Vitamins & Multiple Micronutrients including transportation arrangement for the supply, in accordance with request for proposal (RFP)'s terms and conditions. The Commissioner or its authorized representative may visit proposer's manufacturing units to ascertain the proposer's capabilities and the proposer shall cooperate during such inspections. The plant should be fully automated, installed and observing rules of FSSAI and other Food Laws having ample technical expertise. The production process shall be in accordance with the Code of Sound Manufacturing Practices and Code

of Hygienic Practice and should follow ISO and HACCP norms. During such inspection, if the Commissioner feels that proposer does not have required capabilities in terms of the task to be carried out as per the terms of the request for proposal (RFP), the Commissioner has right to reject the proposal.

- k. The quality of cleaning, grinding, mixing, extrusion, fortification, packing etc. should be such that the shelf life of the Ready to Cook Food Mixes supplied by the proposer is at least 120 days. Proposer is required to warranty 120 days shelf life stability and it shall be submitted in the form of a self attested certificate for the Ready to Cook Food Mixes produced by the proposer.
- l. **The proposer may designate one authorized representative for separate (one-individual) unit through an appropriate power of attorney acceptable to the Commissioner, who may deal with the Commissioner on his behalf.** The authorized representative appointed by one proposer cannot become agent for any other proposer. If agent himself is a proposer then he cannot become agent of any other proposer and he will not be allowed to deal with the commissioner on behalf of other proposers.
- m. Proposer shall furnish all documents establishing the eligibility and conformity to the Proposal Document of all Goods and Services, which the Proposer proposes to work/supply under the Contract. The proposer should ensure that all certified copies are legible.

6. Period of validity of Proposal:

Proposal shall remain valid for a period of 120 days from the last date prescribed for submission of proposal. A proposal valid for a shorter period will be rejected by the Commissioner as non-responsive. In exceptional circumstances, the Commissioner may request the Proposer(s) for an extension of the period of validity.

7. Estimated Quantity & Minimum Quantity and Additional Quantity:

The estimated total annual requirement of the Ready to Cook Food Mixes for the State is approx. **34692 MT Per Annum** for the period of **3 years** from the date of contract. The estimated Districts wise annual requirement of the product is mentioned Section 1. The quantities of **the Ready to Cook Food Mixes** to be delivered may vary from month to month to any extent and for that the proposer will be informed of the required change in quantities through Dispatch Instructions (DI). The proposer shall not dispatch any consignment without obtaining Dispatch Instructions (DI) for the particular month from the Commissioner (ICDS) about the quantity required to be supplied for each month. The proposer will be liable to supply the product on approved rate to other districts as well at the discretion of Commissioner, Women and Child Development Department.

8. The Commissioner may award work for the additional quantity up to the 50% quantity of the offered quantity in the request for proposal (RFP) by the proposer and proposer will have to supply this quantity as per the terms of the request for proposal (RFP). If proposer is ready to supply additional quantity that is more than 50% quantity of the offered quantity in the request for proposal (RFP), then the Commissioner will have an option to award the work for the same. The decision of the Commissioner regarding awarding work for any additional quantity will be final. The necessary additional Security deposit shall be furnished within seven days from the date of communication of the acceptance of the offer by the Commissioner for such additional quantity. If proposer fails to deposit necessary amount as a security deposit for such additional purchase then action will be taken against the proposer considering that proposer has withdrawn the offer. The Commissioner may also award the additional quantity of the same product to be supplied in any other scheme and the proposer will be bound to comply with the directions of the Commissioner.

9. Evaluation of proposal:

As per directions of Government of India, the budgetary norms per beneficiary per day are Rs. 5.00. The Department will provide rate of each product as per budgetary norms approved by Government of Maharashtra. Payment beyond the limit of budgetary norms will not be made by the Commissioner, WCD. Any changes in the budgetary norms per beneficiary per day by Government of India and/or Government of Maharashtra will be applicable automatically to the selected proposer(s).

The preference will be given to the proposer, who is already manufacturing and supplying the products as per Technical Product Specifications Clause of this RFP in consumer pack of below 1500 gram packing in food grade pouches packing up to Anganwadi centers and is having godown and storage space and transportation network in the State of Maharashtra.

However, the Commissioner, Women and Child Development Department reserves the right to award the work to more than one proposer. The Commissioner, Women and Child Development also reserves the right to distribute the required quantity of food product among the proposers to avoid any interruption in the supply.

10. Destination of Supplies:

The proposer(s) will be required to lift wheat from the respective FCI Depots up to their manufacturing unit, to prepare the Extruded Fortified Blended Food and to deliver the same from manufacturing unit to Anganwadi Centers of Maharashtra State. The delivery of the estimated quantity required for each month / district wise should be made at the designated Anganwadi Centers.

11. Inspection:

The inspection committee may inspect only those units, which have otherwise qualified proposal technically and are fulfilling all the conditions mentioned in the request for proposal (RFP) document.

The inspection will be done considering following aspects:

- The production unit must be automated. It is necessary to give a list of the machinery. In case the machinery is not found as per the list or is not found in working condition during the inspection on optimum capacity, the production unit shall be deemed unsuitable for production.
- Verification of originals of documents furnished during the application.
- Production capacity of the unit at the time of inspection.
- Verification of Technical specification of the product as mentioned in the request for proposal (RFP) and capability of proposer to manufacture the same.
- The taste and texture of the recipe shall be checked
- Checking of cleanliness, hygiene and availability of technical manpower for production and technical personnel for quality control system including allied support system.
- Availability of hygienic storage area for raw material and finished goods.
- Condition of the storage area, availability of distribution system, transport network, technical people needed for the production.

12. Allotment of Wheat:

According to the policy of Government of India, under wheat based nutrition programme (WBNP) Commissioner will allot wheat at BPL rates, which is presently Rs. 415/- per quintal from the Food Corporation of India, for the scheme to successful proposer. Every effort will be made to get available the allotted wheat from the FCI Depot, where plant of successful proposer is located.

12% (twelve percent) process and moisture loss will be permissible for processing wheat and for preparation of THR (for e.g. per 100 bags each of 100 kilogram of wheat, 12 bags of 100 kilograms of wheat will be given additional i.e. 12% process and moisture loss will be replaced by wheat.

However, no interruption will be allowed on account of non allotment of wheat from the Department. The proposer will be responsible to provide products as per specifications by procuring wheat from its own sources. The Department will reimburse the wheat when allotment is received from Government of India.

13. Certificate for Excise Exemption:

In compliance with notification no. 24/2006-CE issued by the Central Excise Department, Commissioner, Integrated Child Development Services, Pune (Maharashtra), Government of Maharashtra will issue the certificate of excise exemption against the supplies of premixes within five months from the date of delivery of products to Anganwadi centers.

14. Other Conditions:

1. The Commissioner Women and Child Development will prescribe the quantity (per day per beneficiary) on the basis of directions issued by the central government and the rates prescribed per beneficiary per day. The premixes must be supplied to the Anganwadi Centers

according to the quantity prescribed by the commissioner for each Anganwadi of particular project.

2. The successful proposer should have to submit security deposit in the form of bank guarantee amounting to 2 % of the total value.
3. A penalty for inferior or delayed supply or penalty for any other reason shall be first recovered from the amount payable to the supplier. In case the penalty is more than the amount of bill pending with the Department, the penalty shall be recovered from the security deposit of the proposer.
4. The Commissioner, Women and Child Development reserve the right to cancel the supply if the successful proposer fails to supply the requisite quantity as per the directions of Commissioner, WCD.
5. The successful proposer will have to supply the THR to the Anganwadi centers according to the schedule and time table prescribed by the Dy.CEO/CDPO. Supplies made after this time will not be accepted. The delivery vehicle must have a well calibrated weighing machine and the supplies must weighed and unloaded in presence of the Panch of that village. Due acknowledgement must be taken for the delivery. In rural and tribal areas, the Panches can be Anganwadi Sevikas, representatives of Self Help Group/ Mahila Mandal, Gram Panchayat members appointed by Sarpanch or Deputy Sarpanch, members of the Mata Samiti or the beneficiary mother or mother of beneficiary child. Similarly, in urban areas, Panches can be Anganwadi Sevikas, representatives of Self Help Groups/Mahila Mandal. For this it will be necessary to print numbered receipt of three colour-Pink, Yellow and White. White and pink colored receipt will be with officer Integrated Child Development Scheme. White receipt will be at the Anganwadi and yellow receipt will with the successful proposer. The receipt will carry the name of the center to the supply is made, date of supply, vehicle number, name of the concerned person (recipient at the Anganwadi centre) and other details. The proposer will print these receipts at his own cost.
6. The supply of THR will be for two months or as per the directions of the Commissioner. Before starting the supply, the successful proposer will have to provide schedule of the supplies to the Commissioner. The responsibility of delivering the THR will be on the part of successful proposer and any delay is caused during the transit of THR will have to be replaced by the successful proposer.
7. The supplier will have to get samples of the EFBF tested from the NABL accredited laboratory at its own cost before supplying the product to Anganwadis. The Commissioner or its authorized representative will have the right to inspect manufacturing unit and take sample of the product from manufacturing unit/Anganwadi centers as and when they deemed fit.

8. The supplier will be responsible for delivery of product in intact condition. Any damage caused during the delivery will have to be replaced by the supplier.
9. The supplier will have to print manufacturing date, batch number, expiry date and nutritional value per feeding per beneficiary and other details as prescribed in the packing regulations issued under FSS Act 2006 and Packaged Commodity Rules. The packets should clearly bear that the product is for free distribution under SABLA scheme and it is not for commercial sale.
10. A sample of packing material and packing pouch will have to be submitted by the proposer along with proposal to examine the quality of material.
11. The proposer is responsible for all statutory and regulatory compliance and for obtaining any permit, license or other permission required by any Government authorities in connection with the manufacturing/production and supply of the premixes.

PENALTY CLAUSE

1. If it is found from the laboratory report that the proportion of calories, protein and carbohydrates is less than 5 % or if the supply is of inferior quality, the supplier will have to replace such supply immediately at his own cost. Or the Commissioner reserves the right to charge a fine of 3 % cost of such a supply or 10,000 rupees whichever is greater. In case the supplier fails to replace such quantity, no payment shall be made for such supply. The Commissioner may require the other supplier, if any, to supply the requisite quantity of defaulter supplier. In addition to supply by other supplier, the defaulter supplier can also be subjected to legal action as per the PFA laws or prevalent rules and regulations. The defaulter supplier can also be blacklisted by the Commissioner, WCD.
2. The successful proposer will have to provide an uninterrupted supply of the EFBF within 45 days of receipt of order from the Commissioner to the designated Anganwadi centers. Failure to provide the supply within 45 days shall attract a penalty of 0.5% of the cost of delayed supply per week. The details of the maximum penalty are as follows
 - If the cost of the delayed supply is less than 1 lac rupees, the penalty will be 10% of such a cost.
 - If the cost of the delayed supply is more than 1 lac rupees, then the penalty will be 5 % of such a cost
3. The supplier will have to get samples tested from the NABL accredited laboratory. The payment of bills will be made only after satisfactory report obtains from the laboratories. The laboratory charges shall be borne by the supplier.
4. If any dispute is arises the same will be amicably settled by Dy.CEO Zila parishad for rural areas and CDPO, for urban areas. If the dispute is not settled amicably, the same will be referred to the Commissioner, WCD, who will try to get the dispute settled. If no settlement is arises within 30 days, the same will be

referred for Arbitration to the sole arbitrator to be appointed by the Principal Secretary, WCD, State of Maharashtra. The decision of Arbitrator will be final and binding on both the parties.

RECIPE/ PRODUCT SPECIFICATIONS

For the beneficiaries under “SABLA” scheme, the THR will be given as per following revised nutritional and feeding norms by the Ministry of Women and Child Development, Government of India by its letter dated 24.2.2009.

S. No.	THR	Revised Nutritional Norms per beneficiary per day	Feeding norms	Revised budgetary norms per beneficiary per day	Serving size per beneficiary per day	Packing size for one month
1	Sukhadi	Calorie: 600 Protein: 18 – 20	Take Home Ratio n	Rs. 5.00	150 grams	1350 gms (one pouch)
2	Sheera	Calorie: 600 Protein: 18 – 20			150 grams	1200 gms (one pouch)
3	Upma	Calorie: 600 Protein: 18 – 20			150 grams	1200 gms (one pouch)

Premix 1: Extruded Fortified blended Sukhadi premix

Extruded Fortified Blended Sukhadi should be in granular form after addition of jaggery and should be manufactured using whole wheat, Toasted soya, edible oil and jaggery.

Sl. No	Ingredients	Proportion (true value in gms) of 150 gms
1	Whole Wheat	70 gm
2	Toasted Soya	25 gm
3	Edible Oil	10 gm
4	Jaggery	45 gm
	Total	150 gm

Premix 2: Extruded Fortified blended Sheera premix

Extruded Fortified Blended Sheera should be in granular form and should be manufactured using whole wheat, Toasted soya, Bengal Gram (Whole Chana), edible oil and sugar as per following composition:

No.	Ingredients	Proportion (true value in gms) Per 150 gms
1	Whole Wheat	65 gm
2	Toasted Soya	20 gm
3	Bengal Gram (Whole Chana)	10 gm
4	Sugar	45 gm
5	Edible Oil	10 gm
	Total	150 gm

Premix 3: Extruded Paustik Fortified Upma Premix

Paustik Fortified Upma should be in granular form and should be manufactured using whole wheat, Toasted soya, Sugar, Edible Oil, Bengal Gram (Whole Chana) and Spices as per the following proportions:

NO	Ingredients	Proportion (true value in gms) Per 150 gms
1	Whole Wheat	100 gm
2	Toasted Soya	15 gm
3	Sugar	05 gm
4	Edible Oil	15 gm
5	Bengal Gram (Whole Chana)	10 gm
6	Spices	05 gm
	Total	150 gm

The serving size of above products should provide a minimum 600 calories of energy and 18-20 Gms of protein and should be Micronutrient Fortification done as per following table:

Parameters	Proportion
Iron (mg)	15
Vitamin A (mcg)	300
Calcium (mg)	500
Thiamine (mg)	0.60
Riboflavin (mg)	0.65
Niacin (mg)	7
Vitamin C (mg)	20
Free Folic Acid (mcg)	100

TECHNICAL PRODUCT SPECIFICATIONS

The THR should be in granule/powder form, free flowing (except Sukhadi premix), high in nutrient density, have texture that appeals the beneficiary, taste as per traditional preparation, flavour and aroma as per local liking and cultural acceptances, energy dense, free from any kind of contamination, prepared from fresh and clean ingredients, does not contain any harmful and deleterious substances that are not fit for human consumption.

1. All the premixes should have a good flavor and pleasant smell and should be suitable and palatable for beneficiaries of selected districts & blocks as per request for proposal (RFP), in the State of Maharashtra.
2. All Premixes should be manufactured / produced in such a manner that it can be prepared as under:
 - Sukhadi Premix can be consumed readily.
 - Sheera Premix can be prepared instantly by just adding boiling water in desired amount to the premix according to local liking and taste.
 - Upma Premix can be prepared just by sprinkling boiling water
3. Flavors used should be permissible under PFA Act and the rules made there under.
4. **Micronutrient Fortification:**
 - It shall be compulsory to have automated system for the measurement of the prescribed micronutrients and also such system for blending of the same, so that the fortification of the Premixes is done in such a manner that material accuracy is obtained.
 - The prescribed micronutrients should be sufficiently stable in all the Premixes under customary conditions of packing, storage, distribution and use.
 - The essential nutrients should not impart undesirable characteristics to the Premixes and should not shorten the shelf-life of the Premixes.
 - Micronutrients used in manufacturing/production have to be of 100% vegetarian origin.
5. The product shall comply, except when specified otherwise in this request for proposal (RFP), with the Guidelines on formulated supplementary foods for Older Infants and young children of the Codex Alimentarius (Ed July 1991 – CAC / GL – 08 – 1991).
6. The product shall be manufactured from fresh ingredients of good quality, which shall be free from foreign material, substances hazardous to health, excessive moisture, insects damages and fungal contamination.
7. The ingredients shall comply with all the relevant national food laws and standards.
8. The ingredients must be stored under dry ventilated and hygienic conditions. The insecticides used for fumigation in storage area should not be of hazardous nature. The quality of insecticides should be in compliance with FSS Act and Rules and Regulations made there under.

9. The production process shall be in accordance with the Code of Sound manufacturing Practices and Code of Hygienic Practice. The proposer must fulfill the production practices as per the ISO and HACCP certificate.
10. The food shall be manufactured using the extrusion technology. Whole Wheat, Edible oil, Toasted soya, Sugar/Jaggery and Bengal Gram (Whole Chana) are mixed in the correct amount, gritted and cooked through extrusion (at a temperature not exceeding 160°C/320°F). The extruded product is cooled to ambient temperature immediately after extrusion and milled in to consistency prescribed under Flour Characteristics clause of this request for proposal (RFP). Subsequently the flour should be homogeneously mixed with the micronutrients, Spices, Flavours and sugar/jaggery.
11. TASTE: It shall have a pleasant smell and palatable taste and should have permissible flavors permitted by PFA/FSSA and as per the Bureau of Indian Standard norms. It should be contained with various edible flavors like banana, vanilla, elachi for sweet substance and masala flavor for upma.
12. SHELF LIFE: Minimum shelf life of 4 months under normal conditions to ensure safety from the date of manufacture and a minimum 75% shelf life at the time of delivery up to Anganwadi Centers.
13. The end product must have the following parameters :

Parameters	Values
Moisture Content in final product	(not more than) 4.0%
Total ash	(not more than) 5.0%
Acid Insoluble Ash	(not more than) 0.15
Crude Fiber (on dry basis)	(not more than) 1.0%

14. SAFETY PARAMETERS: It shall:
 - Be free from objectionable matter.
 - Not contain any substances originating from micro-organism or any other poisonous or deleterious substances, in amounts which may represent a hazard to health.
15. Proposer must have their own in house testing facilities and they must ensure batch wise acceptable test report information of (1) Nutrient contents, (2) Chemical contaminants, (3) Physical conditions e.g. dryness, softness, uniform consistency, and (4) Micronutrients.
16. FLOUR CHARACTERISTICS: It shall have a uniform fine texture with the following particle distribution.
 - Energy Dense Extruded Fortified Blended Sukhadi premix:
95% must pass through a 600 microns sieve before adding jaggery.
100% must pass through a 1000 micron sieve before adding jaggery.
 - Energy Dense Extruded Fortified Blended Sheera Premix:
95% must pass through a 1800 micron sieve
100% must pass through a 2400 micron sieve.
 - Energy Dense Extruded Fortified blended Upma Premix:
95% must pass through a 1800 micron sieve.
100% must pass through a 2400 micron sieve.

RFP FORMAT

Sr.	Particulars	Detail	Page Nos.
1	The original RFP document duly signed and stamped on each page as an acceptance of terms and conditions of the RFP		
2	RFP Document Fee		
3	EMD		
4	Self-certified copy of legal documents like partnership deed in case of a partnership firm, bye laws in case of a Co-operative Society, Memorandum and Articles of Association in case of a registered company etc		
5	Duly notarized Power of Attorney/Letter of Authorization in favour of the signatory of the RFP document		
6	A certificate issued by appropriate Government authority or chartered engineer indicating installed manufacturing capacity per day of all units mentioned in the RFP. Name and Location of Production unit/s, year of establishment and production capacity.		
7	MACHINERY PERFORMANCE CERTIFICATE: Proposer must furnish a list of machineries installed in his premises and a latest certificate from a Chartered Engineer registered with the Institution of Engineers (India), stating that the machineries are sufficient to meet the production requirement of various Ready to Cook Food Mixes under this RFP and also stating that the machineries can effectively perform for a period of 5 years. The certificate shall also clearly indicate the installed capacity of such machinery.		
8	Self certified copy of registration to establish that manufacturer's manufacturing establishment is in operation for at least since last Three financial years.		
9	Self certificate stating manufacturing capacity earmarked for ICDS work out of the total installed manufacturing capacity of all units mentioned in the RFP.		
10	Copies of the last three years Balance Sheets/Profit and Loss Accounts for the period as required in the eligibility criteria, certified by a chartered accountant.		
11	Detail of in house Quality Control facilities with list of equipments, manpower and associated laboratory detail, contract etc.		
12	A self-declaration of proposer in the form of affidavit duly notarized for details for good experience, reputation and as specified in the RFP.		
13	Performance Certificate: Proposer must submit a certificate to that effect that during last three financial years, he has satisfactorily executed manufacturing or producing and supply upto Anganwadi centre of Extruded Fortified Blended Food duly manufactured by extrusion technology under various Government Schemes. The		

	certificate should mention the total value and quantity of the Extruded Fortified Blended Food manufactured by extrusion technology and be issued by the Head of the Department of that particular State/Union Territory, and such certificate should be duly signed by an officer not below the rank of Deputy Secretary/Director of that respective State/Union Territory.		
14	TURNOVER CERTIFICATE: Proposer has to submit a certificate showing his turnover of Extruded Fortified Blended Food manufactured/produced by extrusion technology and supplied during the last three financial years certified by a Chartered Accountant on his letter head with his Membership Number of the Institute of Chartered Accountants of India along with certified copies of Purchase Orders of respective government against the supply and other supporting documents.		
15	Shelf life Certificate: Proposer has to submit a self-attested certificate showing that all the Ready to Cook Food Mixes shall have a minimum shelf life of 120 days from the date of manufacture under normal conditions		
16	Four (4) samples in the specified packing for each of the item in accordance with the parameters prescribed under Product Specifications clause of this RFP document		
17	PACKING MATERIAL SAMPLES: Samples of packing material which must meet the material to be free from microbiological and chemical contamination and fit for packaging of food articles.		
18	Blue print/drawing of the approved plant by Food and Drug Authority from where the Ready to Cook Food Mixes will be produced and supplied by the proposer. The design/detail should cover locations and capacity (in MT) of silos, covered storage areas with capacity in MT, open storage areas with capacity in MT, process divisions like extrusion, cleaning, grinding etc		
19	Notarized copies of valid manufacturing license issued by the regulatory authority for all manufacturing facilities		
20	Notarized copies of DIC/SIA Registration - A registration certificate issued by the District Industries Center for micro or small scale industrial unit/medium or large scale category of the unit		
21	Notarized copies of VAT Registration/CST Registration Certificate		
22	Notarized copies of Factory Act License		
23	Notarized copies of valid license under Prevention of Food Adulteration Act, 1954/FSSA, 2006		
24	Notarized copies of PAN Card		
25	Notarized copies of ISO 22000:2005/ ISO 9001:2008/ISO 14001:2004/ISO 18001:99/HACCP certification for producer /manufacturer /processor		
26	Notarized copies of Product Permission for		

	manufacturing the premises from Food Safety and Standard Authority of India, if available.		
27	Notarized copies of Excise Registration Certificate, if applicable		

ANNEXURE-A

Proforma for Performance Statement (for a period of last three years)

Request for Proposal (RFP) for procuring of supplementary nutrition food under SABLA scheme in the State of Maharashtra

Name of Proposer: _____

Order placed by (full address of Purchaser)	Order No. & Date	Description & Quantity of Extruded Fortified Blended Food manufactured by extrusion technology	Value of Order (in Lacs)	Has the supply of Extruded Fortified Blended Food manufactured by extrusion technology been satisfactory? (Attach a certificate from the purchaser/consignee)
1	2	3	4	5

Signature and seal of Proposer: _____
